

# Suraj Tandukar, Administrative Assistant



As the Administrative Assistant in NCLC's Boston office, Suraj Tandukar answers phones, assists staff with scheduling meetings and making travel arrangements, creates and modifies documents, and helps maintain our database. Suraj joined NCLC in 2020 and is very excited to be part of the NCLC team! During his free time, he enjoys cooking and spending time with friends.